Process to Bring Research Affiliate to CSAIL

1. Decide to Offer Research Affiliate
2. Fill Out Intake Form & Collect CV
3. Offer Research
   - Meet with Research Affiliate
   - Collect CV Affiliate
4. Complete IPIA with signature from home institution/company
5. Send HR Documents to HR Coordinator
6. Complete All Atlas Requirements
7. Collect HR Documents
8. Put Hiring Transaction into Atlas
9. Email Dir & Assoc Dir For Approval
10. Add Profile to Peeps

This appointment is allowed to be remote, inside or outside of the United States. If remote, 6 months in length only at a time. If not remote, then 1 calendar year OR length of project.